

## GUARANTOR PRE-LEASING APPLICATION

*This form is not a binding guarantor agreement, but rather is an application to provide pertinent guarantor information and to allow the rental property owner to proceed with credit/background screening. If you and the resident(s) are approved, you will be asked to execute a Lease Contract Guaranty.*



### Lease Contract Information

**ABOUT LEASE:** Resident names (list all residents responsible for the Lease Contract):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Street address of dwelling being leased: \_\_\_\_\_

City/State/Zip of above dwelling: \_\_\_\_\_

### Guarantor Information *Use for one guarantor only*

**ABOUT GUARANTOR:** Full name (exactly as on driver's license or govt. ID card) \_\_\_\_\_

Current address where you live: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate or cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

(Please check one) Do you  own or  rent your home?  
 If renting, name of apartments: \_\_\_\_\_

Manager's name: \_\_\_\_\_

Phone: \_\_\_\_\_

Your Social Security #: \_\_\_\_\_

Driver's license # and state: \_\_\_\_\_

OR govt. photo ID card #: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Sex: \_\_\_\_\_

Rental number of dependents under the age of 18 or in college: \_\_\_\_\_

What relationship are you to the resident(s)?  parent  sibling

employer  other \_\_\_\_\_

Are you a guarantor for any other lease?  Yes  No

If so, how many? \_\_\_\_\_

**YOUR WORK:** Present employer: \_\_\_\_\_

Employer's address: \_\_\_\_\_

Work phone: \_\_\_\_\_

Alternate phone: \_\_\_\_\_

Email address: \_\_\_\_\_

How long? \_\_\_\_\_

Position: \_\_\_\_\_

Your gross monthly income is over: \$ \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Phone: \_\_\_\_\_

**OTHER INCOME:**

Source: \_\_\_\_\_

Source: \_\_\_\_\_

Source: \_\_\_\_\_

Amount: \_\_\_\_\_

Amount: \_\_\_\_\_

Amount: \_\_\_\_\_

**YOUR CREDIT/RENTAL HISTORY:**

Your bank's name: \_\_\_\_\_

City/State: \_\_\_\_\_

List major credit cards: \_\_\_\_\_

To your knowledge, have you or any resident listed in this Guaranty ever:  been asked to move out  broken a rental agreement?  declared bankruptcy? or  been sued for rent?

To your knowledge has any resident listed in this Guaranty ever:  been sued for property damage? Please explain:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

You represent that all information submitted by you is true and complete. You authorize verification of the above information via consumer reports, rental history reports, and other means. You acknowledge that our privacy policy is available to you. A facsimile or electronic signature on this Guaranty Application will be binding as an original signature.

**We recommend that you obtain a copy of the Lease Contract and Lease Contract Guaranty, and read them.** We will furnish you a copy of the Lease Contract and Lease Contract Guaranty upon written request.

\_\_\_\_\_  
**Date of Signing Guarantor Application**

\_\_\_\_\_  
**Signature of Guarantor**

**FOR OFFICE USE ONLY**

Guarantor(s) information verified by:  phone or  face-to-face meeting.

Third-party verification: Requested on \_\_\_\_\_ (date)

Approved:  Yes  No

If not, letter of disclosure sent on \_\_\_\_\_ (date)

Processed by \_\_\_\_\_

After signing, please return the signed original of this Guarantor Preleasing Application to: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

at (street address or P.O. Box) \_\_\_\_\_

or (optional) fax it to us at \_\_\_\_\_  
 or (optional) email it to us at \_\_\_\_\_

Our telephone number \_\_\_\_\_

